



**Churchill Community College**  
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**Headteacher: David Baldwin**  
**Deputy Headteacher: Jill Huxtable**

**20th May 2020**

Dear Parent / Carer,

### **Coming to Churchill Community College - September 2020 'The Class of 2027'**

Welcome to Churchill Community College and thank you for deciding to send your child to our school. We know this is an immensely important decision for you and we are honoured you have chosen us.

We know that the move to secondary school, whilst exciting, will be particularly worrying at the moment. We have been working closely with staff at the primary schools and they have already given us lots of information about the children to help us in September. We know that our primary schools have developed a transition booklet and will share it with all of the children in the next week or so. It would be helpful for your child to complete this booklet over the next few weeks to help them to prepare for the move to secondary school.

The current rules on social distancing mean that we will not be able to invite your child into Churchill Community College for 2 days before September to experience some lessons, move round the building and meet pupils from other schools, as we would like to do.

We do, however, plan to hold a series of meetings at Churchill Community College starting on the 15th June as we are keen for you and your child to have the opportunity to hear first hand from key staff about what your child can look forward to when they start at Churchill, and we also want to be able to provide you with all the key information you and your child will need, as well as answer any questions you or your child may have. We know that some of you may have concerns about coming into school for one of these meetings, but we want to reassure you that the safety of you and your child is our top priority.

We are therefore currently planning for the following measures to be in place:

- a maximum of 15 children (and their parents) will be able to attend each meeting
- each meeting will take place in the school hall (which normally seats 250 people), with each group of chairs set 2 metres apart
- hand sanitiser will be available for use on entry and exit, as well as within the hall itself



- staff, parents and children should not attend if they or anyone in their immediate family has any of the symptoms of COVID-19, and we will send out a reminder of this immediately before the meeting
- all facilities will be thoroughly cleaned immediately before and after each meeting

There will be a short presentation by the Headteacher and you will be introduced to key staff e.g. your child's Head of Year and the SEND Coordinator. We will ensure you have all the information you need ready for September e.g. uniform, times of the day and lunchtime routines. Each family will then have a ten minute meeting with a senior member of staff to ask any further questions and allow us to meet your child, again socially distanced. There will be a number of meetings planned and you will be able to sign up for the time that works best for you.

This information will be sent to you during the week of 1st June 2020 so that you can sign up for the meeting that suits you starting on 15th June 2020. If you are unable to attend a meeting in person, for health reasons for example, there will be the opportunity to do this on-line later in June.

In addition, Year 6 pupils who might be attending their primary school next half term will have the chance to video conference with Churchill staff so they can ask questions about the move to Churchill. We are also planning transition days at the start of the academic year in September where Year 7 will have the school to themselves before the rest of the students return to school.

We really look forward to meeting you and your child as we begin this next part of their journey with Churchill Community College.

Yours faithfully



David Baldwin  
Headteacher

**Paul Johnson**

Paul Johnson  
Headteacher from  
September 2020